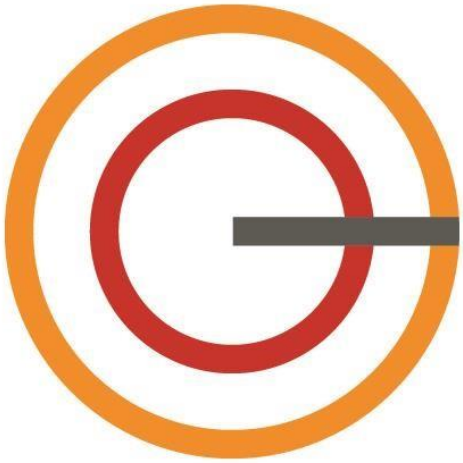
SU

- Frequently Asked Questions!



Content

When am I entitled to get SU? 3
When can I apply for SU? 3
How do I apply for SU? 3
I am a new student - what do I need to be aware of? 3
I live/will live at the boarding school - what should I do? 4
I am a foreign citizen - what should I do? 4
I am a Pre-IB student - what do I need to be aware of? 5
When will my SU be available at my account and how much? 6
How do I apply for SU-Loan? 6
My SU has not appeared in my account - what do I do? 6
My SU loan has not appeared in my account - what should I do? 7
I have got a new account number - what should I do? 7
I am/will be living away from home - Can I get more SU? 7
How much money can I earn and still obtain SU? 8
What must I send in regarding my parents income? 9
Should I apply for SU based on my parents income (aktuel forældreindkomst)? 9
I am moving – do SUstyrelsen need to know? 10
Holiday allowance – can I get holiday allowance paid out and still receive SU? 10
I am wealthy/I have inherited money - does that have any effect on my SU? 10
There is an error in my SU application - who is responsible? 10
SKAT- who can help me in relation to questions about tax? 11
My question was not answered here - who can help me? 11
How to make an enquiry via Digital Post on borger.dk/ from e-Boks? 11
REMEMBER - REMEMBER - REMEMBER! 12
Important to know! 12

When am I entitled to get SU?

You can get SU in the first complete quarter after you turn 18. (the quarters start in January, April, July and October).

Example - if your birthday is on:
11 March - you will get SU from 1 April.
1 July - you will get SU from 1 October.

When can I apply for SU?

See the section about foreign students, if you are a foreign student.

If you are a Danish citizen: The earliest you can apply is one month before you are due to be accepted to recieve SU.
E.g. If your birthday is 2 April and you are due to recieve SU 1 July, you can apply 1 June.

How do I apply for SU?

- Go to www.su.dk and apply online via "MinSU"
- You will need a Danish CPR-number (make sure that the school has it too!)
- You will need your "MitID" to log in (MitID.dk)
- You need to have opened a "NEMkonto" via your bank (nemkonto.dk)
- You also need to open an "e-Boks" if you do not have one already through your netbank. You will get all of your mails about SU through your e-Boks from "SUstyrelsen" (e-Boks.dk)

I am a new student - what do I need to be aware of?

If you are turning 18 before 1 July you can apply to get SU from 1 August.
As a new **boarding school student** you need to be aware that you can apply with the status of "student living away from home", but only from the start of September as

you move into the boarding school after 1 August. Read the section about boarding school.

I live/will live at the boarding school - what should I do?

Like everyone else who has not yet turned 20 you have to fulfil the conditions to obtain status as a "student living away from home". Please read the section: "I am/will be living away from home…"

It is up to you if you want to officially change your address at the "folkeregister" through borger.dk, but it is a good idea to have your mail address at the boarding school: Fuglevænget 84, DK - 8500 Grenaa.

If you are due to get SU at the start of the school year (August) - you need to be aware that you move into the boarding school after 1 August and therefore you will not officially be considered as a student living away from home until 1 September.

Remember to note that you are a student living at a boarding school when you reach the point "Oplys særlige bopælsforhold".

I am a foreign citizen - what should I do?

Before you apply, please read the rules carefully on su.dk about applying on equal terms with Danish citizens.

You must use the digital solution on su.dk to apply for equal status with Danish citizens.

You can access the application for equal status by clicking on the receipt page you recieve when you have applied for SU in minSU. If you have already applied for SU, you can access the application for equal status in minSU, under Søg SU > Application for equal status (foreign citizens).

You might be requested to attach documentation regarding your application. The documentation you must attach, is specified in the application.

If you are a foreign student you can apply for SU up to 3 months before you are to supposed to receive your first SU payment. These cases have longer processing time.

E.g. if your birthday is 2 April and you are due to get SU 1 July you can apply 1 April at the earliest. The exception is if you are eligible to receive SU 1 January as applications for SU in a new year do not open until December.
You must make sure that the school has your Danish CPR-number **before** you apply for SU. Please e-mail it as soon as possible to: ja@grenaa-gym.dk

If your parents do not have a Danish income - you need to document it and send in copies of their income in 2019 if you are applying for SU in 2021 (always two years prior to the year which you wish to apply for). In your e-Boks you will receive a document to fill in.

This needs to be repeated every year in January. Remember to write your CPR number in all documents and send them via your e-Boks to SUstyrelsen. You can also hand them in at the school's office.

If something changes later while you receive SU, e.g. that you stop working, you must remember to let SUstyrelsen know: Go to MinSU and write "changes" in the search field.

I am a Pre-IB student - what do I need to be aware of?

If you continue into IB1 at GG you need to be aware that Pre-IB and IB1 are two different educations.
Your SU will always stop 1 June in the year that you finish Pre-IB.

IB1 starts (unlike all other educations) 1 July. Therefore you have to **APPLY FOR SU AGAIN** 1 July in the year which you start IB1. The earliest you can apply is 5 June in the same year.

When will my SU be available at my account and how much?

You can always see the rates on MinSU.

You will receive an e-mail in your e-Boks telling you the precise amount.

Neither your counsellor or the employees in SU can tell you exactly how much money you will receive. The ”Uddannelses- og Forskningsstyrelsen” calculates your SU based on information from the Danish Tax Agency.
When you are under 20 the amount you receive is always dependent on your parents income.

Whether you live at home or not can also influence your SU - read the section about students living away from home.

Under normal circumstances you will receive your SU on the last working day of the month and the SU is paid out in advance. E.g. on 31 March you will receive your SU for April.

How do I apply for SU-Loan?

You need to fill in the “SU Lån” section of your online application. You can get a loan within the month you apply for it.
If you wish to apply for a loan in the middle of your education you also apply directly on MinSU. If you wish to cancel, you can also do that directly on MinSU. The deadline for cancelling the loan is the 15th of the month before you wish to cancel it. You can check how much you can borrow, how to pay it back, interest rates etc on MinSU.

My SU has not appeared in my account - what do I do?

You can always follow your application on MinSU.

If you are a foreign student or you application is based on your parents' income there are typically delays which mean that it can take up to 8-12 weeks.

Did you remember to hand in/send in all the relevant papers and documents in relation to not living at home, not being a Danish Citizen and/or about your parents' income?

My SU loan has not appeared in my account - what should I do?

You need to check that you have remembered to approve your loan schedule and the terms and conditions for the loan on MinSU.
Please do this here: MinSU > Ret din SU > Godkend låneplan.

I have got a new account number - what should I do?

Your SU is paid to your NEMkonto and therefore you do not need to inform anyone about your new account number.
You need to make sure that you have a NEMkonto.
If you wish to change your NEMkonto you need to contact the bank or change it at www.nemkonto.dk.

I am/will be living away from home - Can I get more SU?

If you are under the age of 20 you can in some special cases apply SU as if you are living away from home. There are four different options:

- Your parents live at least 20 km from the school
- It takes more than 75 minutes to get to or from school with public transportation
- You have lived away from home *for at least one year* **before** you become eligible for the financial support
- Special circumstances at home which mean that it is unreasonable to expect you to live at home.

All of the special circumstances need to be documented on a form (could be a print from “Krak ruteplan”, or similar map, if you apply on grounds of 20 km. from the school) - so come to the school’s office and learn more about it.

If you receive SU already and move away from home, you must apply for rate as not living with your parents (udeboende). Enter “Ret min SU” and the section “Oplys særlige bopælsforhold” (information on special living conditions).

You need to **remember** to print, fill in and hand in “Jeg søger SU med udeboendesats” (application for students living away from home) to which is linked from the receipt web page and hand it in to the school’s office as soon as possible. Please remember to hand in the documentation as well.

You need to register that you’ve moved on the “folkeregister” (borger.dk) before the first day of the month to receive SU as living away from home in that same month. E.g. If you are moving on the 15th of the month you will not be able to receive SU as living away from home until the next month.

Be aware that SU will not receive information on your new address from “folkeregisteret” until the date that you move. So you need to be aware that it might take 2 weeks before your SU has been regulated and you receive a letter with information on your new rates.

How much money can I earn and still obtain SU?

Quite a lot. You have an annual allowance that you can earn besides receiving SU. This amount can be at three different levels – low, medium or high. This is dependent on your activity in the year you receive SU – if you have not received SU during the entire year, if you have not been studying the whole time etc. You can read about the levels and which one you belong to on MinSU (where you can also try out the calculator).
In case you earn more money than the yearly amount you’ll have to cancel you SU. This you do at www.su.dk.

What must I send in regarding my parents income?

If your parents have a regular income in Denmark you are not required to send in anything.
SUstyrelsen will know your parents income by coordinating with the Danish Tax Agency (SKAT). They use the income two years prior to your application.

If your parents *do not* have a Danish income you need to document their income by attaching documentation of their income in 2020, if you are applying for 2022 (always two years prior). This needs to be repeated every January. Remember your CPR number on all the documents and send them to the SUstyrelsen (via your e-Boks).
Remember to print and fill in the "Oplysning om dine forældres indkomst" which you will receive in a letter from SU in your e-Boks.

Should I apply for SU based on my parents income (aktuel forældreindkomst)?

SUstyrelsen receives information about your parents income through the Danish Tax Agency. They use the income from two years prior.

That means you should **only** apply for SU based on your parents income if the income has changed radically within the last two years. This could be for a number of reasons:

- Unemployment
- Long term illness
- Bankruptcy
- Retirement

If you apply for SU based on your parents income, **remember** to print the receipt page and hand it in to the office as soon as possible, along with the documentation mentioned on the receipt.

I am moving – do SUstyrelsen need to know?

You always need to tell the "folkeregister" (borger.dk) that you are moving and the SUstyrelsen will therefore automatically find out your new address.

Be aware that SU will receive the information on your new address from "folkeregisteret" on the date that you move. So you need to be aware that it might take 2 weeks before your SU has been regulated and you receive a letter in e-Boks with information on your new rates.

Remember also to inform the school's office about your new address.

If you move away from home, please read the section about "Students living away from home".

Holiday allowance – can I get holiday allowance paid out and still receive SU?

Yes. You just need to be aware of the fact that the holiday allowance counts as part of your yearly income in the tax year when the holiday money was earned. Typical you will pay tax as in the year the money was earned but if you have any doubts ask "SKAT" (the Tax Agency) or your employer.

I am wealthy/I have inherited money - does that have any effect on my SU?

You will still receive SU. You just need to remember that yield (e.g. interest earnt on the money in your accounts) will count in your yearly income.

There is an error in my SU application - who is responsible?

You are responsible - remember to read all the information thoroughly. When you receive support from official institutions you can be punished if you give the wrong information to SU. Therefore, you are obligated to inform them about any changes relating to your SU.

Make sure that you know your obligations when receiving SU: su.dk/ditansvar/

SKAT- who can help me in relation to questions about tax?

You need to contact “SKAT” if you have any questions regarding your taxes or your tax card:
Phone: +45 7222 1818
skat.dk/unge
Twitter: @skattefar
Facebook: SKATdanmark

My question was not answered here - who can help me?

You can read much more on www.su.dk or you can contact the school’s SU assistant Jannie Vestergaard.

How to make an enquiry via Digital Post on borger.dk/ from e-Boks?

Log on with your MitID and do as follows:

Scroll down to the bottom of the site and choose “Sprog/Language: English”

- Choose the tab ”Show my mail in folders”
- Choose ”Write new mail”
- In the space ”To” click on ”Select recipient”
- Under ”Or find via category” choose ”Public authorities/State” in the drop down-menu and click on the magnifier
- Click on the arrow > at ”Uddannelses- og Forskningsstyrelsen”
- Click on the arrow > at ”Statens Uddannelsesstøtte (SU)”
- Choose the relevant subtopic in the menu which opens underneath: If your are a foreign citizen choose "Foreign citizens SU". If your enquiry regards studies in Denmark choose "SU (Statens Uddannelsesstøtte)", if it regards studies abroad choose "SU i udlandet"

- Specify what your enquiry is related to, in the drop down-menu that appears.
- If the nature of your enquiry requires you to upload any documents, click on the paper clip icon.
- Fill in "Social Security number" and "Name"
- When you have written your mail, click “Send”

It is possible to upload up to 4 MB pr. mail.

REMEMBER - REMEMBER - REMEMBER!

You need to print, fill out and hand in various extras, if you’re applying for:

- Application for students living away from home (application and documentation)
- SU based on my parent’s income / “aktuel forældreindkomst” (receipt and documentation)
- Your parents *do not* have a Danish income – wait for the letter in your e-Boks

Important to know!

It is punishable to hand in false information (or omit to hand in information) to us/SUstyrelsen. Falsh information could lead to a police report.